



10/6/21

H2A Architects, Inc, an AIA award-winning architectural firm, is looking for a motivated, design and technically skilled draftsman or intern architect to join our growing design team. H2A is involved with a variety of projects, large and small, in commercial, government, and private building types, while maintaining core values in sustainable design and historic preservation. We offer opportunities to grow and develop your skills in all phases of architectural work and not pigeon-hole you any one task. We are a company that encourages and expects professional and personal growth. Located in Davison, MI, at I-69 and M-15, we are located for an easy commute and the ability to service our clients throughout the state. We strongly encourage you to visit our website to see a sampling of the quality projects completed by the firm at www.h2aarchitects.net.

Qualifications for the position:

- Degree in Architecture or related Architectural CAD program with a minimum of 4 years of experience
- Ability to work in teams and open environments
- Strong communication skills, verbal and written. Proficiency in Microsoft Office and other related software
- Strong skills in developing construction documents with knowledge of construction techniques and assemblies
- Ability to work with building code and other regulatory requirements
- Coordinate work with outside consultants
- Accomplished and verifiable AutoCAD and Revit skills in an architectural environment. Proficient Sketchup skills preferred, but not required
- Detailed, organized, self-motivated, in accomplishing common project and company goals

H2A offers health insurance, dental insurance, paid time off for holidays and personal time, flexible hours, possible work at home option after proven production capabilities, 401k plan with safe harbor, and other benefits.

H2A Architects, Inc. is an equal opportunity employer, offering employment to qualified individuals regardless of race, color, national origin, religion, sex, age, sexual orientation/gender status, Veteran's status, and disability. We are committed to diversity and inclusion and encourage women and diverse applicants to apply. Must provide proof of COVID 19 vaccination.

A handwritten signature in blue ink, appearing to read 'G. Ananich', with a stylized flourish at the end.

George S. Ananich, AIA, LEED® AP

A handwritten signature in blue ink, appearing to read 'J. Hoist', with a stylized flourish at the end.

Jacqueline S. Hoist, AIA, 36CFR61 Preservationist



Job Scope – CAD Drafter I

Work required is as listed below, but not limited to these key task items:

- Transforms initial rough product designs into working documents using AutoCAD or Revit.
- Reviews drawings and designs to ensure adherence to established office specifications and standards.
- Collaborates with design originators to resolve discrepancies between original drawings and final CAD designs.
- Work to develop architectural design or construction drawings.
- Develop preliminary cost projections.
- Work under the guidance and supervision of a Project Architect.
- Work as a cooperative team member in the development and completion of the project.
- Field check existing building conditions and measure as required by the project.
- Occasional Construction Observation by site visits.
- Other tasks, as requested, for the development and growth of the firm including office tasks, which may require you to leave the building.
- Work attire is “business casual” although you should consider that some tasks or meetings may be at a construction site, in any type of safe weather, and your attire, including footwear, should be appropriate for the condition.
- Always act in a professional demeanor and be respectful of both clients and co-workers.