



KOHLER ARCHITECTURE

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REGISTERED:
MICHIGAN
OHIO

MEMBER:
A.I.A.
N.C.A.R.B.

PROFESSIONAL CONSTRUCTION DOCUMENT SPECIALIST

Kohler Architecture is seeking a highly motivated and Experienced Building Construction Detailer to join our growing team. Are you a creative thinker, passionate and like to work with a team committed to big results? Well into our fourth decade of practice, Kohler Architecture, has cultivated a lively and diverse culture that values Improving lives, Doing It Right, Never Settling, and Stronger Together. Based on a culture devoted to our staff and our community, we exist to empower communities to Make things Better and we place a high priority on educating our staff – providing and supporting employee educational development.

This position is full time (40 hrs./wk.) with overtime opportunities as dictated by workload. Compensation package range is \$34-\$39/hr. based on applicant's experience and skillset with ample room for advancement. Benefits include 2 weeks paid time off, sick time, flextime, healthcare, an annual discretionary bonus opportunity and more.

Position requires a diverse knowledge of architecture principles and practices, uses advanced techniques, and has responsibility for finished plans, specifications, and material approval. May supervise a small staff of technicians. Applies sound and diverse knowledge of architecture principles and practices in a broad array of assignments and related fields. Acts independently regarding architectural methods and complexities. Supervision and guidance mainly concern overall objectives, critical issues, new concepts, and policy matters. The position offers an excellent opportunity to work in a variety of phases and construction types. Employee will experience all aspects of a project from schematic design through on-site construction administration duties.

The applicant must possess the following skills and qualifications:

- 12 years or more of experience post-graduation in Architecture or direct experience working in the construction industry for the equivalent amount of time.
- Has in-depth knowledge of construction means and methods.
- Has in depth knowledge of specification requirements as they apply during construction.
- Experience with built projects and working with contractors.
- Strong problem-solving skills.
- Ability to work independently AND lead small teams.
- Exceptional time management, organizational, and verbal/written communication skills.
- An understanding of Building Science including technical and detailing skills of residential and commercial construction.
- Software Proficiency in Revit, AutoCAD, MS Office, MS Excel.

Duties will include:

- Working alongside principals, project director, and project architect in a variety of tasks including but not limited to coordinating / performing all project efforts, administrative and technical, to ensure the most efficient and cost-effective execution of assigned projects.
- Managing and performing the day-to-day tasks associated with multiple concurrent projects as assigned while adhering to established deadlines.
- Develop solutions to the design schematics and be actively involved with shaping the construction documentation and specification bidding set.
- Providing oversight and collaborating with the architectural staff and A/E consultants.
- Oversight and performing the tasks required for projects through all Architectural phases including: Project Initiation, Site Plan Review, Schematic Design, Design Development, Construction Documentation and Contract Administration.

The ideal candidate is experienced in construction means and methods, proficient in Revit, and wants to be challenged. Are you interested? If so, we'd like to talk to you about your experience and the opportunity of joining us.

Please email a single pdf document no more than 3MB that includes a cover letter, resume and work samples (professional if any, and/or academic) and salary history/requirements to: resume@kohlerarchitect.net