

Assistant Professor Architectural Technology, Tenure Track

Job ID 1644

February 13, 2024

Department: Mechanical & Architectural Design (MADD)

Employee Group: Faculty Association

Start Date: Fall 2024

Schedule: 32 weeks (Fall & Winter Semesters)

Compensation: Consistent with
<https://www.grcc.edu/sites/default/files/docs/humanresources/2022-2025%20Faculty%20Association%20contract.docx.pdf> (Page #109)

Benefits: <https://www.grcc.edu/faculty-staff/human-resources/benefits-insurance/medical-plans/new-hire-benefit-enrollment>

Reports to: Associate Dean, School of STEM

Posting Closes: March 14, 2024

SUMMARY

GRCC is seeking a highly motivated and experienced individual to join our team as an Architectural Faculty member to teach Architectural Technology courses in the Fall and Winter semesters at our downtown campus, online, and various regional sites. The ideal candidate will possess a strong educational background and practical experience in the field of architecture. As a faculty member, you will play a pivotal role in educating and inspiring future architects and construction managers while contributing to the growth and development of our Mechanical and Architectural Design Department.

GRCC is seeking faculty who possess an interest in working with diverse student populations from a wide range of age, ethnicity, national origin and ability; engage in and develop innovative teaching strategies; effectively assess student learning outcomes; demonstrate a commitment to lifelong learning and professional development; and provide service to our students, the college, and our community at large.

Faculty members are responsible to GRCC and to each other for the successful completion of departmental work as well as work associated with the School of STEM and GRCC as a whole. In addition to the major position responsibilities, it is expected that faculty demonstrate outstanding communications skills, collaborate effectively,

exercise personal initiative to overcome obstacles, and work efficiently to meet deadlines. In an environment where innovation is valued, each faculty member will take responsibility to perform their work in a manner consistent with both the letter and the spirit of GRCC values. A commitment to promoting diversity, equity and inclusion in the classroom and within the department. Ability to work effectively with students, faculty and staff collaboratively and collegially.

ESSENTIAL FUNCTIONS

- Deliver high quality instruction in various architecture courses, such as architectural design, building materials, sustainability as it relates to the built environment, building codes, and construction methods. Incorporate new technologies and methods for enhanced teaching and learning into instructional methods.
- Maintain office hours to be available to students.
- Effectively assess, document, and advise students regarding their academic performance.
- Create a safe and inclusive learning environment for students.
- Utilize multiple strategies to facilitate learning, i.e. small group work, workshops, etc.
- Work with tenured faculty, adjunct faculty, and assigned mentors to ensure consistent standards and instructional practices within each course.
- Incorporate new technologies and methods that enhance teaching and learning into his/her instructional methods.
- Stay current with industry trends and technologies, maintain professional licensure (if applicable) and participate in relevant professional organizations.
- Foster a positive and engaging learning environment by providing guidance and support to students, addressing their questions, and facilitating discussion and design projects.
- Offer academic and career advising to students pursuing architecture degrees, guiding them in their academic and professional development.
- Communicate in an effective and timely manner with students.
- Demonstrate sensitivity to and understanding of students from diverse backgrounds with a wide range of abilities.
- Assist in the development and enhancement of curriculum, including the creation of course materials, syllabi and assessments that align with industry standards. Assist in the further development of facilities and construction management programs.
- Analyze and evaluate program, course, and student outcome data.
- Communicate clearly with staff, faculty, and administration.
- Assist department head and administration in the preparation of reports and other required documents.
- Promote and market Mechanical & Architectural Design programs.
- Participate in college committees, assist with outreach efforts and engage with the local architecture community to build industry partnerships and create opportunities for students.
- Collaborate with the department and college administration to continuously improve the architecture program. Evaluate the ongoing transferability of the program to 4 year institutions and assist in marketing and program promotion.

- Adhere to college processes, policies, and contractual obligations.
- Support the College's Strategic Plan through departmental and college action projects as appropriate.
- Support the department and the College through other work normally expected of GRCC faculty members.

JOB SPECIFICATIONS

Education Credentials

- Master of Architecture degree from a NAAB-accredited (or recognized equivalent) college or university required.
- A U.S. architectural license is preferred.

Work Experience

- Minimum of three year's work experience in subject area required.
- Successful teaching experience in post-secondary teaching and/or corporate training or experience working with adult learners preferred.

Skills

- Proficiency in architectural software and design tools, such as Adobe Creative Suite, Auto CAD, Revit and 3D modeling software.
- Excellent written and oral communication skills.
- Demonstrated initiative and problem-solving abilities.
- Ability to perform routine and unexpected duties with minimum supervision.

Physical Demands

- Must have the physical capacity for lifting up to 25lbs.

Mental Demands

- An understanding of and appreciation for the community college philosophy and student population.
- An interest in teaching college-level material to high school students as part of a middle college or dual enrollment program.
- An interest in working with diverse student populations who represent a wide range of age, ethnicity, national origin, and ability.
- Interest in and willingness to work with changing instructional technologies used in and out of the classroom.
- Willingness and availability to work a flexible schedule.
- High energy level with enthusiasm and interest in helping and supporting students, staff, and the general public.

- Ability to work under pressure while possessing mature judgment and flexibility in regards to interruptions and schedule changes.
- Must use good judgment in handling sensitive or difficult situations in a pleasant and professional manner.

Working Conditions

- GRCC will comply with any mandated health and safety requirements. Compliance information is available on our <http://www.grcc.edu/policies>.
- Ability to work in a high traffic, indoor office environment.
- Traditional classroom and/or online learning environment

METHOD OF APPLICATION

GRCC is only accepting online applications for this position at <https://www.grcc.edu/jobs>. **Submit a cover letter resume, and unofficial transcripts for full consideration.** The opportunity to apply for this position will close at the end of the day on the close date referenced at the top of this job posting. Individuals with diverse backgrounds are encouraged to apply. Grand Rapids Community College is an equal opportunity employer. Visa sponsorship is not available.

HIRING PROCESS

GRCC uses an Evidence Based Selection Process, where we make data driven hiring decisions to help mitigate bias throughout the hiring process. As part of this process, candidates will participate in reference checks and interviews.

NONDISCRIMINATION STATEMENT

Grand Rapids Community College creates an inclusive learning and working environment that recognizes the value and dignity of each person. It is the policy and practice of GRCC to provide equal educational and employment opportunities regardless of age, race, color, religion, marital status, sex/gender, pregnancy, sexual orientation, gender identity, gender expression, height, weight, national origin, disability, political affiliation, familial status, veteran status or genetics in all programs, activities, services, employment and advancement including admissions to, access to, treatment in, or compensation in employment as required by state and federal law. GRCC is committed to reviewing all aspects of GRCC programs, activities, services and employment, including recruitment, selection, retention and promotion to identify and eliminate barriers in order to prevent discrimination on the basis of the listed protected characteristics. The college will not tolerate any form of retaliation against any person for bringing charges of discrimination or participating in an investigation. Further information may be obtained from the EEO Office or the Office of General Counsel, 143 Bostwick Avenue NE, Grand Rapids, MI 49503-3295.

To apply, please visit: <https://apptrkr.com/5021924>

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