

December 1, 2008

AIA/SWMI

Executive Board Meeting Minutes

Meeting of November 12, 2008

Held at the office of: Schley Architects

Present: Marcia Strange, Matt Bastos, Jay Weiss, Jeff Crites, Peter Sarelis, Steve Dickerson, Kris Nelson, Arnie Mikon, Shaun Perski

Absent: Shawn Parshall, Sara Temple

The following items were discussed and/or approved as noted:

1. CALL TO ORDER

A. The meeting was called to order by Kris Nelson

2. MEETING MINUTES

A. Motion moved to pass Septembers meeting minutes with change to article 3.: Meeting Minutes. Change article 4.A to 4.B and italicize and A. to read "Nothing to report."

Change article 8.B.1 that Larry Burns was interested in filling position. Motion passed.

B. Motion moved to pass web minutes with above changes. Motion passed.

4. TREASURER'S REPORT

A. Reviewed report from 9/11/08 through 11/12/08.

B. Reviewed fall CEU marathon reconciliation costs.

C. Sara to get awards ceremony costs finalized.

D. Motion to pass, approved.

5. CORRESPONDENCE

A. Kris - received email from Fred Butters who would like to address the chapter sometime between January to mid March. He would like to address the AIA National Development and AIA MI Strategic Plan. He would like to get non-members and members in attendance. This could be done in conjunction with another event, or Fred does a liability seminar and could be done with that.

B. Kris – received AIA Grass Roots flyer.

C. Kris – received MAF letter looking for funding.

6. STANDING COMMITTEE REPORTS

A. Monthly Programs

1. Leadership Retreat – Jan 16 & 17

2. Marketing in a Down economy presentation – January 27

3. Photography Contest – January 27<sup>th</sup> and looking at metro club for venue and need to look for sponsorship. Nathan from TMP did video presentation for the ceremony and could be available for the photo contest presentation.

B. Awards Program

1. Have chapter do a survey on what format they would like to use for next years award boards. (AIA MI uses books in lieu of boards). List the pros and cons and send out to members for feedback.

2. Look at other ways to find nominations for categories that were not submitted on.

C. Government Affairs

1. Arnie received a letter from AIA MI about non-registered architectural practices and will look into a little further to find more information about enforcement.

D. Public Awareness

1. The boards will be on display at Western Michigan University through the end of the year.

E. Website

1. Joan at WSI has all the information together and is getting the site up and running.
2. Kris will put a letter together for AIA MI about the website.

F. Emerging Professionals – Nothing to report.

G. Membership

1. Kris received a packet from AIA MI containing membership data with current members and lapsed members.

H. Column

1. Jim needs more information on Awards and golf outing; Kris to take care of.
2. Also needs clarification on 2009 goals; Marcia will take care of.
3. Deadline for column is 11/14/08.

I. Sustainability – Nothing to report

7. AIA MI REPORT

- A. Jay presented a meeting report of AIA MI to the board, please see November's issue of the Column for full report.
- B. Noted that MAF is in a financial squeeze because of the new book and is looking for help with their mortgage costs.
- C. Next meeting on December 11 in Detroit.

8. OLD BUSINESS –

- A. New Board Members:
  1. Associate Director – Shaun Perski.
  2. Treasurer – Juliana Garner.
  3. V.P. – Steve VandenBussche.

6. BOARD MEETING:

- A. The next Board meeting is scheduled for 4:00 pm on Wednesday, December 10, 2008 at Tower Pinkster.