

May 12, 2008

AIA/SWMI

Executive Board Meeting Minutes

Meeting of April 2, 2008

Held at the office of: Tower Pinkster

Present: Kris Nelson, Steve Dickerson, Peter Sarelis, Marcia Strange, Matt Bastos, Jay Weiss, Jeff Crites, Arnie Mikon, Shawn Parshall

Absent: Sara Temple

The following items were discussed and/or approved as noted:

1. CALL TO ORDER

A. The meeting was called to order by Kris Nelson

2. MEETING MINUTES

A. Motion moved to pass the previous meeting minutes with the following changes: Revise article 6.B.1 to read that the winners of the photo contest are to be mentioned in the awards ceremony, F.2 to read that the SW MI AIA only lists in the library original copy write material, I.7 to read . . . ad . . . and K to read Jay Weiss . . . Motion passed.

B. Motion to pass meeting minutes for submittal to Website minus italicized items and with additional articles 2B & F2 to be italicized. Motion passed.

C. Tabled minutes of March 5<sup>th</sup> meeting.

3. CONFERENCE CALL W/ MAF

A. Discussed SW MI AIA chapter to set up an endowment for scholarships in which the chapter would receive a tax credit for.

B. The chapter would have control of how the funding would be awarded.

C. Of the money put into the endowment, 80% would be placed into a fixed income account which the funds would come out of and 20% would be put into a growth fund account which would be used to pay the fees to maintain the account and build on the 80%.

D. There would be a 1% management fee assessed every year for the account.

E. Could receive donations towards the fund in which the individuals would also receive a tax credit for.

F. Would not work to use the current money from the golf outing to put into account, this would deplete the current scholarship money available and would reduce the matched funds by national.

G. MAF would give a one time \$1,000.00 to any money deposited towards starting the account.

H. Discussion items:

1. Chapter should stay with giving out current scholarship money for the year (2008).

2. Could set up matching fund for future to insure the program.

3. Could set up a committee for scholarship endowment.

4. What to do with current chapter savings – would set up a meeting with attorneys or accountants to discuss possible options.

5. Committee could look at golf outing money shift to build funds for a short time.

I. Kris to chair committee and Steve and Arnie to be on committee.

4. TREASURER'S REPORT – Steve Dickerson

A. Reviewed report from 3/6/2008 through 4/2/2008, motion to approve, passed.

B. Steve would like to have other board members to have access to the accounts to get someone else up to speed on treasury information.

5. CORRESPONDENCE

A. Kris – Received information stating the SW MI did get matching grant from AIA national for scholarship.

B. Kris – Received copy of AIA S. Carolina's place magazine.

C. Kris – Received information on 13th annual legislative briefing.

D. Marcia – Received a call from Juliana Garner with concerns about the "lack of events" and would like to possibly set up joint events with NAWIC. Also she is concerned with the lack of changes on the web page.

6. Standing Committee Reports

- A. Monthly Programs – Matt Bastos:
  - 1. One possible presentation that could be scheduled would be by local lawyers on AIA Contracts with a discussion on intellectual property.
  - 2. Next event is the walk through at WMU on 4/27/2008.
  - 3. Another event coming up is the tour at Miller Canfield building on 5/7/08.
  
- B. AWARDS CEREMONY – Sara Temple
  - 1. Sarah is starting to get a committee organized.
  - 2. An email needs to be issued about the change in time for the awards ceremony – Kris will send out.
  
- C. GOVERNMENT AFFAIRS – Arnie Mikon:
  - 1. Legislative Breakfast had a good turn out and went well.
  - 2. Received information saying that it is not too late to register for Legislative Briefing.
    - a) Matt, Shawn and Jay to attend.
    - b) Issues that could be mentioned:
      - 1. State not sending out information in timely fashion.
      - 2. Speak to position on interior design licensing.
  - 3. Arnie is hoping to set up a meeting to get things going for water tower.
  - 4. Arnie went to seminar on how the AIA contract documents are becoming more complicated.
  
- G. PUBLIC AWARENESS – Peter Sarelis
  - 1. The boards have currently been set up at the Portage Senior Center.
  - 2. There is currently an appointment to have the boards set up at the Kalamazoo Central Public Library.
  
- F. WEBSITE –
  - 1. Marcia is willing to look into setting up our own Chapter run website and associated costs with doing this.
  
- G. EMERGING PROFESSIONALS –Shawn Parshall
  - 1. Talked about organizing a committee for getting the State to pass a change for the exam timing base on the new NCARB changes.
  
- H. MEMBERSHIP – Mentioned that there is a potential member interested in joining.
  
- I. COLUMN – Marcia Strange
  - 1. Mentioned that the column is still in need of more articles.
  - 2. Matt will get schedules to Jim Derks for column.
  
- J. SUSTAINABILITY – Kris Nelson
  - 1. Had presentation on March 20<sup>th</sup> and turn out was not as good as previous year.
  - 2. There were 4 people from AIA out of 60 person turnout.
  - 3. Program went well, but seemed to be geared more towards gardening and green thumb issues versus sustainability.
  
- K. AIA MICHIGAN – Jay Weiss:
  - 1. Next meeting is April 15<sup>th</sup> in Lansing.
  - 2. Received directory of Public Policies and position statements and is open for comments or suggestions.
  
- 7. OLD BUSINESS – Set up a conference call for next meeting with Marx/Layne.
  
- 8. NEW BUSINESS:
  - A. West Main Hill Top Charrette:
    - 1. Nelson Nave is looking to get involvement for charrette as well as a manager to put the charrette together.
  
- 9. BOARD MEETING:
  - A. The next Board meeting is scheduled for 4:00 pm on Wednesday, May 14, 2008 at Schley Architects.