

3 March 2008

AIA/SWMI

Executive Board Meeting Minutes

Meeting of 13 February 2008

Held at the office of: Kingscott Associates

Present: Kris Nelson, Sara Temple, Steve Dickerson, Peter Sarelis, Marcia Strange, Matt Bastos, Jay Weiss, Jeff Crites

Absent: Arnie Mikon, Shawn Parshall

The following items were discussed and/or approved as noted:

1. CALL TO ORDER
 - A. The meeting was called to order by Kris Nelson
2. MEETING MINUTES
 - A. Motion moved to pass the previous meeting minutes with the following changes: Revise article 4.A to read "Gross Receipts," in lieu of revenue and article K to read Jay Weiss. Motion passed.
3. TREASURER'S REPORT – Steve Dickerson
 - A. Reviewed report from 1/10/2008 through 2/13/2008, motion to approve, passed.
5. CORRESPONDENCE
 - A. Kris – Received information from Fred Butters (Regional Director) that the recommendation from the local chapters should be that the yearly AIA convention should be held in the U.S. The AIA National is currently considering overlooking Detroit & St. Louis for the 2017 convention and holding it in Toronto. Fred is looking for support from our chapter on this issue.
 - B. Kris – AIA Michigan is looking for the Blueprint of Michigan information to show legislators for putting together a book.
 - C. Kris – Juliana Gardner is looking to set up joint tours with the SW MI AIA chapter and NAWIC.
 - D. Kris – Received the marketing material for the 2008 AIA National Convention.
 - E. Sarah – Received National AIA Zoomerang survey which is looking for feedback on having to obtain sustainability credits as part of the CEU's currently required.
 - F. Sarah – Received information on the proposed changes to the ADA policies (A117.1 Standard for Accessible and Usable Facilities. .)
6. NEW BUSINESS
 - A. Monthly Programs – Matt Bastos met with the directors and have scheduled various events for the 2008 year. Refer to 2008 Program Schedule for events and dates.
 1. Matt is currently looking for someone from Downtown Kzoo Inc. to give presentation for an upcoming event.
 2. Jay suggested Kathleen Erickson from Battle Creek to give presentation.
 3. The presentations are geared to be short, informative speeches to help people get involved followed by a social gathering at various locations.
 4. Would like to have AIA board members be the point people for their individual firms and possibly pick up the smaller firms in order to keep people abreast of the various activities happening and to try and spur participation.

5. Golf Outing – Jim Jasper was in charge of for 2007 and needs to be approached to see if he will organize again for 2008.
 6. Tennis – Kris will find out who chaired the tournament for 2007.
 7. Alex Kreiger was suggested as a possibility.
 8. Matt mentioned possibly having a photography contest where the artists or architects would show their work in a brief slide presentation and the people could vote on their favorites and hand out door prizes.
 9. There was mention of an I-spy type theme for architectural elements in the S.W. Michigan area. It was said that this had been done previously and that there are still pamphlets from this that could be handed out at various events.
 10. Peter noted that the Girl Scout building is possibly available for a tour during the summer months.
 11. Peter also noted the Washington Square development on Portage Rd. could also have a possible charrette with the city to help get things moving and people interested.
 12. Sarah note that the Albion Charrette is looking to see how to use the remaining funds and jumpstart programs.
 13. Peter noted that Habitat for Humanity is looking for volunteers for expo and also looking for volunteers in general and possibly a charrette for programming a new office space into the existing Restore Building.
- B. AWARDS CEREMONY – Sarah
1. It was mentioned that the winners from the photo contest have their pictures displayed and receive mention during the awards ceremony.
 2. The ceremony is being moved to November and Sarah will be sending out notice of Date Change.
 3. Randy from MI Biz wants to cover awards program
 4. Jay talked with Nelson Nave and Food Dance upstairs is available for the awards program, but Food Dance would have to be the caterer.
- C. BOARD MEETING – Matt Bastos is currently working on where the years meetings will take place.
- a.) March 5th – At Eckert Wordell.
 - b.) April 2nd – At Tower Pinkster.
- D. GOVERNMENT AFFAIRS – Legislative Breakfast March 11th @ Food Dance.
- E. PUBLIC AWARENESS – Peter noted that the Raising the Roof at K-Valley museum did not respond back for displaying the AIA boards & donation. Peter to call K-valley (Pat) and reiterate the S.W. MI AIA's offer from December.
1. It was noted that the Boards can be set up at the Portage Library to coincide with the Sustainable presentation.
 2. There was also a discussion of other possible and past locations the boards can and have been displayed at.
- F. WEBSITE – Kris talked with Mike Mosley and his stance is that the S.W. MI AIA can start their own website and AIA MI would put a link to it on their site, but would not provide us with access to their current site. Their current policy would remain.
- F. EMERGING PROFESSIONALS – Marcia for Shawn

1. Shawn has inventoried the current materials that the S.W. MI AIA has in their possession.
- H. MEMBERSHIP – Nothing to report.
- I. COLUMN – Marcia
1. Articles for the column are due on Feb. 27th.
 2. Leadership conference attendees should write an article.
 3. Marcia has ideas available if needed.
 4. Jason Novoty – went to Green Build and could have a small article on for the column.
 5. Put Board Meeting schedule and program schedule in column.
 6. Possibly have outside businesses and organizations add articles – ex.: Habitat for Humanity.
 7. Matt could have an ad for photography contest.
- J. COTE Sustainability – Currently no others found to be interested.
- K. AIA MICHIGAN – Jay Weiss has report that will be in the next column.
- L. OLD BUSINESS – None.
- M. SPECIAL REPORT:
1. Leadership Retreat:
 - a) AIA MI is using facebook & pushing the local chapters to use. Concern that they are unable to keep up with their own website, but pushing to use another website to obtain information.
 - b) AIA is pushing to get continuing education credit as requirement for Michigan Registration.
 - c) Looking to increase affiliate dues; other associations have doubled their dues, but AIA would also like to attract new members (conflict).
 - d) Looking to put in announcements at awards ceremony of newly licensed individuals.
- N. The next Board meeting is scheduled for 4:00 pm on Wednesday, March 5, 2008 at Eckert Wordell.